



## Community Engagement Gardener Cleveland Botanical Garden

**Opportunity:** Join the Education department in a rewarding role where you will nurture the love of gardening and nature in local communities! We're looking for a friendly, energetic individual to support planting and gardening activities at community gardens across Cleveland. This is an exciting opportunity to work directly with children, ages 6-13, leading fun and educational activities in their neighborhoods while maintaining vibrant community gardens. If you have a passion for plants, outdoor education, leadership opportunities, and working with kids in their own neighborhoods, this is the perfect role for you!

### Position Details:

- **Contract Position** with a flexible weekly schedule (30-40 hours)
- **Mandatory Training:** 8hrs paid orientation day
- **Garden Season:** May – November
- **Work Schedule:** Typical Hours: 12:00 p.m. – 6:00 p.m.
- **Compensation:** \$16/hour
- **Locations:** Multiple community center sites across Cleveland
- **Reports To:** Community Engagement Education Coordinator

### Key Responsibilities:

- Support Holden Forests & Gardens' mission, vision, and values through leading hands-on gardening and community-building activities.
- Attend paid training sessions to become familiar with responsibilities, procedures, safety standards, and project sites.
- Regularly maintain and tend to community engagement gardens, including weeding, watering, cleaning, fertilizing, pruning, transplanting, and inspecting plants.
- Collaborate with neighborhood site staff to develop and implement community-building projects that activate and improve gardens for youth participants.

- Lead facilitators implementing youth development activities at public locations without supervision
- Safely utilize and handle plants, program supplies, and tools.
- Safely transport plants, program supplies, and tools using your own vehicle.
- Perform additional duties as needed.

#### **Qualifications and Skills:**

- Minimum of 18 years of age
- Bachelors in Education, Environmental Science, Horticulture, or related field preferred
- Minimum of 2 years teaching, instructing, or coordinating educational experiences
- Experience mentoring fellow educators
- Some gardening experience, required
- Clear communication and approachable customer service skills
- Valid drivers' license and acceptable driving record required
- Applicants must have their own reliable transportation
- Applicant must be patient, hardworking, flexible, and able to work under pressure
- Applicant must proficiently use or learn Google Workplace tools
- Must pass a criminal background check

#### **Physical Requirements**

*Must be able to perform with or without reasonable accommodation:*

- Ability to lift 50 lbs. and work with garden tools outdoors in varying weather conditions
- Sitting, standing, kneeling, and sometimes hiking on uneven surfaces
- Ability to adapt to dynamic outdoor situations
- Ability to occasionally set up and tear down folding tables, chairs, and pop-up tents

#### **Apply:**

Review of applications will begin immediately and continue until the positions are filled.

**Qualified applicants should submit résumé, cover letter, and 3 professional references to [tmasaveg@holdenfg.org](mailto:tmasaveg@holdenfg.org)**

Holden Forests & Gardens is an equal opportunity employer and values an authentic sense of belonging at all levels of the organization, including staff, volunteers, Board of Directors, and visitors. HF&G believes that working toward an equitable culture that values all perspectives enriches the work environment, helping achieve our goal to build a greener and healthier Northeast Ohio. We are working to create and sustain a supportive environment and sense of belonging for people of all backgrounds. HF&G promotes an equitable approach in its hiring, retention, and promotion; in Board recruitment efforts; and in community partnerships and programming.