



Community Engagement Gardener Cleveland Botanical Garden

Opportunity: Join the Education department in a rewarding role where you'll nurture the love of gardening and nature in local communities! We're looking for a friendly, energetic individual to support planting and gardening activities at community gardens across Cleveland. This is an exciting opportunity to work directly with children, ages 6-13, leading fun and educational activities in their neighborhoods while maintaining vibrant community gardens. If you have a passion for plants, outdoor education, and working with kids in their own neighborhoods, this is the perfect role for you!

Position Details:

- Contract Position
- Approximately 30-40 hours, *flexible weekly schedule*
- Mandatory paid training provided May 28 – May 31
- Position runs from June to November, with potential opportunities to assist with additional programming starting in April, depending on scheduling and availability
- Typical work schedule from 12:00 p.m. – 6:00 p.m.
- \$16/hour
- Opportunity to work at community center sites across Cleveland
- Reports to Community Engagement Education Coordinator
- Excellent opportunity for individuals seeking employment in a nature-related field to acquire experience in educating young people within an outdoor environment

Key Responsibilities:

- Support Holden Forests & Gardens' mission, vision, and values through leading hands-on gardening and community-building activities
- Attend paid training sessions to become familiar with responsibilities, procedures, safety standards, and project sites
- Regularly maintain and tend to community engagement gardens, including weeding, watering, cleaning, fertilizing, pruning, transplanting, and inspecting plants
- Collaborate with neighborhood site staff to develop and implement community-building projects that activate and improve gardens for youth participants
- Assist teammates with excursions, crafts, games, and skill-building workshops as needed
- Safely utilize and handle plants, program supplies, and tools
- Safely transport plants, program supplies, and tools using your own vehicle
- Abide by weekly check-ins with supervisor to ensure project goals and priorities are met
- Perform other relevant duties as assigned

Qualifications and Skills:

- Minimum of 18 years of age
- High school diploma or equivalent required
- Pursuing or completion of an undergraduate degree in, Education, Environmental Science, Horticulture, Agriculture, or related field, a plus
- Some gardening experience is required
- One (1) year of experience guiding youth in education setting, a plus
- Clear communication and approachable customer service skills
- Ability to follow instructions, learn activities, and deliver lesson plans
- Valid drivers' license and acceptable driving record required
- Applicants must have their own reliable transportation
- Applicant must be patient, hardworking, flexible, and able to work under pressure
- Applicant must proficiently use or learn Google Workplace tools
- Must pass a criminal background check

Physical Requirements

Must be able to perform with or without reasonable accommodation:

- Ability to lift 50 lbs. and work with garden tools outdoors in varying weather conditions
- Sitting, standing, kneeling, and sometimes hiking on uneven surfaces
- Ability to adapt to dynamic outdoor situations
- Ability to occasionally set up and tear down folding tables, chairs, and pop-up tents

Apply:

Holden Forests & Gardens values an authentic sense of belonging at all levels of the organization. HF&G believes that working toward an equitable culture that values all perspectives enriches the work environment, helping achieve our goal to build a greener and healthier Northeast Ohio. We are working to create and sustain a supportive environment and sense of belonging for all people.

Qualified applicants must submit résumé, cover letter and 3 professional references by Wednesday, March 5, 2025 to tmasaveg@holdenfg.org. Please write in the Subject: Community Engagement Gardener application

Holden Forests & Gardens (Holden Arboretum and Cleveland Botanical Garden) is an Equal Opportunity Employer committed to hiring a talented work force who contributes to our mission through each individual's unique perspective. We seek skilled, knowledgeable, and experienced individuals to join our staff and enhance our reputation as one of the country's foremost public gardens.